

Community & Development Services 2023 Summary of Services



Planning

- Approved 3 major subdivisions
- Approved 129 minor subdivisions
- Reviewed 24 site plans
- Processed 7 Certificates of Appropriateness
- Processed 44 administrative home occupations
- Processed 14 Board of Zoning Adjustment cases
- Continued an update of Hopkinsville's Zoning Ordinance
- Processed and approved 5 rezoning requests, including the East 9th Street corridor
- Initiated and processed original zoning designations for 218 properties in the western portion of the City
- Drafted and initiated a Zoning Text Amendment concerning density requirements in the B-3 (Central Business) District
- Drafted updated Subdivision Regulations and a Solar Ordinance for the City of Oak Grove
- Assisted the County with an update to its Solar Ordinance

Community Development

- Administered 7 rental rehabilitation applications
- Administered 7 downtown incentive applications
- Hosted and sponsored 9 community events
- Administered 10 empowerment plans
- Processed 22 interest assessment forms under "The Lot Next Door Program"
- Executed 3 "Maintenance Contracts" under "The Lot Next Door Program"
- Presented 9 properties to the City Attorney for foreclosure action under "The Lot Next Door Program"
- Presented 6 properties to the Landbank Authority for consideration under "The Lot Next Door Program"
- Processed 6 Request for Proposals through the Landbank Authority for the disposal of 14 properties for acquisition and development
- Administered 13 special projects
- Completed 11 Hopkinsville Home Improvement Program-Repair Projects

Building Code Enforcement

- Issued 102 commercial permits
- Issued 191 residential permits
- Issued 627 electrical permits
- Implemented expanded jurisdiction and received enhanced certification

Office Management

- Staffed 110 meetings for various committees and agencies

GIS/E911

- Integrated 273 new structure points into GIS
- Incorporated 2.16 miles of new private drives into GIS for use by City departments and agencies
- Assigned 404 new addresses
- GPS'd 35 subdivision plats, 229 new residential structures and 44 commercial structures
- Provided mapping & analysis for other City departments and agencies
- Created an ArcGIS Online website account for Redmark Technologies for use with the Accela Code Enforcement Program
- Processed 87 digital submissions for integration into the Tax Mapping Program
- Provided redistricting technical support for the Hopkinsville City Council Wards, the County's Magisterial Districts and School Board Districts
- Updated and submitted the NG911 data sets for the Emergency Communications Center to the KY 911 Services Board

Surface & Stormwater Utility

- Addressed 64 remedial projects
- Issued 34 notices to proceed
- Ensured compliance with MS4 Phase II requirements
- Provided impervious surface analysis on unassigned ERU properties adding approximately \$80,000 in annual revenue to the Utility
- Converted helicopter GPS coordinates of the Little River flyover identifying logjams
- Completed FEMA's Community Rating System re-certification

Nuisance Code Enforcement

- Processed 1,461 cases under the Hopkinsville Code of Ordinances
- Issued 687 citations
- Processed 57 Abandoned Urban Properties

Grant Programs

- Submitted 4 grant applications
- Administered 14 grant programs